

2017 SUPPLY ORDER FORM

CALCULATING RULER ORDER:

Experience has shown that Councils anticipate giving one ruler for each dollar collected. This takes into account that some people give less than a dollar; others more, and it balances out to approximately one dollar for each ruler. In other words, if your Council orders 2,000 rulers, we would expect that you will collect approximately \$2,000.

Based on this assumption, use the amount of money your Council collected last year as a guideline and order that many rulers, plus 25%.

Example

1.	Amount collected by your Council in 2016	\$2,000
2.	Add 25%	500
3.	Total rulers	2,500
4.	Less rulers on hand	<u>-1,000</u>
5.	Rulers requested (place this quantity on supply order form below)	1,500

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1. Inventory any leftover supplies from previous campaigns.
2. Complete this form and return by email or mail to The Arc of PA or Ralph J. Trofino. (See contact information below.)

Council # _____

District # _____

Rulers _____

Labels _____

Posters _____

Carpenter
Aprons _____

Deliver to:

Name: _____

Circle one:
Grand Knight / Measure Up Chair / Other

Address _____

Phone _____

Email _____

**The Arc of PA Measure-Up
Coordinator**

or

**Knights of Columbus State Arc
Chairman**

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